एग्रीन्नोवेट इंडिया लिमिटेड
(भारत सरकार का उपक्रम)
AGRINNOVATE INDIA LIMITED (AgIn)
(A Government of India Enterprise)

पंजीकृत कार्यालयः द्वितीय मंजील, कृशि अनुसंधान भवन–१, पूसा, नई दिल्ली–110012
Registered office- 2nd Floor, Krishi Anusandhan Bhawan-I, Pusa, New Delhi- 110012
पत्राचार कार्यालयः पाचवीं मंजील, कृशि अनुसंधान भवन–२, पूसा, नई दिल्ली–110012
Correspondence office- 5th Floor, Krishi Anusandhan Bhawan-II, Pusa, New Delhi- 110012
सी.आई.एन./CIN: U01400DL2011GOI226486, वेबसाइट/Website: www.agrinnovateindia.com
दूरभाषः 7290002830 ई मेल/E-mail: info@agrinnovate.co.in

NOTICE INVITING EXPRESSION OF INTEREST

as Project Management Consultant

From

Public Sector Undertakings (PSUs)/ Public Works Organization (PWOs)

for

Renovation, civil works, interiors & furnishing of office premises of

Agrinnovate India Limited

(A CPSE under Ministry of Agriculture & Farmers Welfare, Govt of India)

Contact Details: Ms Swati Bisht
Senior Executive (Administration), Agrinnovate India Limited,
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Tel: 91- 7290002830
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F. No. XI-3/2022/AgIn **Date: 29.10.2026**

NOTICE INVITING EXPRESSION OF INTEREST

Chief Executive Officer, Agrinnovate India Limited invites online Expression of Interest (EoI) from Public Sector Undertakings (PSUs)/ Public Works Organization (PWOs) **as Project Management Consultant** for renovation, civil works, interiors and furnishing of new allotted office space of Agrinnovate India Limited, in single stage system:

Sl. No.	Particulars	Date & Time
1.	Date and time of publishing of EoI on GeM Portal	Please refer GeM document
2.	Start date & time for downloading of EOI document	Please refer GeM document
3.	Start date & time for submission of EOI	Please refer GeM document
4.	Pre-Bid meeting	Please refer GeM document
5.	Last date & time for submission of EOI document	Please refer GeM document
6.	Date & time for opening of EOI	Please refer GeM document
7.	EoI validity period	120 days from the date of opening of EOI.

The EOI document is uploaded on GeM Portal www.gem.gov.in and Company's website www.agrinnovateindia.com

The interested PSU/ PWO firms may submit their EoI completed in all respect through GeM Portal only on or before last date and time. Please note that only "online" EoI through GeM Portal shall be accepted.

Senior Executive (Admn.)

BRIEF INTRODUCTION AND PURPOSE OF EoI

Subject:- **Expression of Interest from Public Sector Undertakings (PSUs)/ Public Works Organization (PWOs) as Project Management Consultant for renovation, civil works, interiors and furnishing of Agrinnovate India Limited office at Second Floor, Krishi Anusandhan Bhawan-I, Pusa, New Delhi-110012.**

About Agrinnovate India Limited

Agrinnovate India Limited (AgIn) is a Government of India Enterprise under the Department of Agricultural Research & Education (DARE), Ministry of Agriculture & Farmers Welfare. The company has been established with the objective of commercializing agricultural innovations and technologies developed by the Indian Council of Agricultural Research (ICAR) and its institutes (refer website www.agrinnovateindia.com).

Agrinnovate India Limited is in the process of setting up its new corporate office at the **Second Floor, Krishi Anusandhan Bhawan-I, Pusa, New Delhi – 110012**. The company intends to renovate and furnish this newly allotted space having an area of approximately 860 Sqm to develop a modern, fully functional office The drawings of the floor plan can be provided as per demand of the contractor.

This Expression of Interest (EOI) is being invited from **Public Sector Undertakings (PSUs)/ Public Works Organization (PWOs)** for renovation, civil works, interiors and furnishing on a **turnkey basis,** as Project Management Consultant.

The **estimated cost of the tender is approximately ₹3.94 crore**, which may vary depending on the actual requirements.

GENERAL TERMS & CONDITIONS AND SELECTION CRITERIA FOR SHORT-LISTING PSU/ PWO

1. GENERAL TERMS & CONDITIONS:

i. The interested PSUs/ PWOs should submit their EoI document **through online process on GeM Portal of Govt. of India.** Thus, all PSUs/ PWOs, which are interested to take part in EoI/Final tendering/bidding **should have valid registration on GeM portal for online tendering.**

ii. The interested PSUs/ PWOs should go through the advertisement of EoI on **GeM** portal carefully to understand the documents required to be submitted as part of the EoI. Any deviations from these may lead to rejection of their bid.

iii. The interested PSUs/ PWOs should get ready with the mandatory documents to be submitted as indicated in the EoI document well in advance while uploading their EoI on **GeM** Portal.

iv. EoI should be prepared as per the requirement as mentioned in the EoI Document.

v. Every page of EoI being submitted by the interested PSUs/ PWOs should be signed duly affixing seal of the PSU/ PWO.

vi. EoI document/bid should be submitted online through GeM Portal only as per the schedule given in EoI.

vii. The EoI document shall be submitted along with all mandatory

documents/requirement.

viii. All the pages of EoI being submitted should be sequentially numbered by the PSU/

PWO irrespective of nature of content of the documents before submitting.

ix. The EoI submitted by Post/Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

x. Project Duration:- Duration proposed for the completion of the project is 6 months from the date of award of the contract by Agrinnovate India Limited, New Delhi after final tendering/bidding. It can be extended further as per actual need for the specified scope based upon the performance & status of completion.

2. OTHER TERMS & CONDITIONS: -

i. The procurement referred under EoI will be made in two stage bidding system i.e. in the first stage EoI will be invited to shortlist the PSUs/ PWOs as Project Management Consultants for renovation works. Thereafter the short-listed PSUs/ PWOs shall be invited to submit their bids (technical and financial) through E- Tendering on GeM Portal.

ii. In the first stage, the EoI shall be invited for short-listing of prospective PSU/ PWO, who can design & execute as per terms of reference.

iii. In the first step of Stage-1, the information/documents submitted by the bidder PSUs/ PWOs along with their EoI document shall be evaluated/scrutinized by a committee duly constituted by the Chief Executive Officer, Agrinnovate India Limited.

iv. The details of Earnest Money Deposit (EMD), Performance Security, schedule of supply/work, payment terms & conditions, main terms & conditions of contract and other all points related to contract shall be clearly spelt out in final bidding document at second stage. All short-listed PSUs/ PWOs participating in final bidding/tendering shall be bound to observe/execute all terms & conditions of final bidding documents.

v. Any cutting and over writing, if any in EoI document by the PSU/ PWO must be attested with stamp of the PSU/ PWO, otherwise the EoI will not be accepted.

vi. The contract finally awarded to a PSU/ PWO shall not be further transferrable to any other /parties. However, the work can be sub contracted by the selected PSU/ PWO as per the procedure to execute the work as laid down in the rules and guidelines for the concerned PSU/ PWO.

vii. Any corrigendum related to this EoI shall be advertised only through GeM Portal and Company's website (www.agrinnovateindia.com) so the PSUs/ PWOs participating in EoI must regularly visit the above website.

viii. The Agrinnovate India Limited reserves the right to accept or reject any/all EoI, at any time without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected PSU/ PWO.

ix. In case of any disagreement on the effect or meaning of the EoI document, terms & conditions etc., the matter shall be decided by the Agrinnovate India Limited and its decision will be final & binding on both the parties.

x. All disputes related to this EoI are subject to Delhi Court jurisdiction.

3. OBJECTIVE OF THE ASSIGNMENT

The objective of this EOI is to identify and shortlist eligible PSUs/ PWOs as Project Management Consultant that can undertake the renovation and furnishing of Agrinnovate India Limited's new office space, including:

- **Space optimization** with modern office layouts.
- **Aesthetic, professional interiors** aligned with Government office standards.
- **Energy-efficient systems** (lighting, air-conditioning, IT networking).
- **Functional zones** (reception, cabins, workstations, conference rooms, server room, etc.).
- **Compliance with safety standards**, building codes, and accessibility norms.

4. INDICATIVE SCOPE OF WORK

The contract comprises the comprehensive planning, designing, preparation of Preliminary Estimate/ Detailed Estimate for renovation/ construction, completion of the works where provision of all labour, materials, constructional plant, temporary works and everything whether of a temporary or permanent nature required in and for such renovation work will be responsibility of the PSU/ PWO.

The indicative scope of work includes the following components (wherever required):

A. Pre-contract/ Planning stage

- Site inspection and assessment of existing facilities.
- Preparation of
    - Condition assessment reports
    - Repair/ maintenance proposals
    - Preliminary Estimate
- Preparation of
    - Concept drawings
    - Layout plans
    - Architectural modifications
- Preparation of
    - Detailed Project Reports
    - Technical Specifications
    - BOQs
    - Tender document (as per CPWD guidelines)

B. Interior Designing & Space Planning

- Preparation of conceptual layouts, 2D/3D designs, and detailed execution plan.
- Approval of design from Agrinnovate India Limited before execution.
- Optimal utilization of space ensuring modern aesthetics and comfort.

C. Civil & Interior Works

- Dismantling existing door shutters, frames, associated fittings, plasters for installation of new items.
- Repair/ service existing items (Windows/ doors/ partitions) which will be found fit to re-use.
- Partitioning (wooden/glass/aluminium/gypsum).
- False ceiling with acoustic treatment and energy-efficient design, water proofing

- Good quality Flooring (anti-skid, vitrified tiles, carpet, wooden flooring as per area).
- Painting, wall panelling, wall cladding.
- Modular furniture including furnishings (workstations, chairs, executive cabins, meeting rooms etc).
- Storage units, filing cabinets, and ergonomic furniture.

D. Electrical Works

- Internal wiring, cabling, and switchgear installation.
- Distribution boards, panels, UPS integration.
- LED lighting and task lighting for workspaces.
- Fire safety systems (smoke detectors, alarms, extinguishers).

E. Air Conditioning, Ventilation & HVAC

- Central/ductable split AC systems.
- Ventilation and air circulation systems.
- Server room air-conditioning with precision control (if required).

F. IT & Networking Infrastructure

- Structured cabling for LAN, internet, and voice connectivity.
- Server room setup with racks, data cables, patch panels, and power supply.
- Wi-Fi and digital connectivity provisions.
- CCTV surveillance and access control.

G. Plumbing, Pantry & Sanitary Works

- Washroom refurbishments- complete washrooms renovation with all modern fittings.
- Pantry construction with fittings and fixtures.
- Drinking water arrangements, sinks, taps, RO units.

H. Electronic Items

- Good quality Audio Visual systems in Board rooms
- Televisions and other related display items
- Microwave, Coffee vending unit, refrigerator etc.
- Other related items required for functioning of office

I. Other Allied Works

- Reception and waiting lounge.
- Conference room with audio-visual integration and virtual conferencing facilities.
- Board room with modern presentation facilities.
- Branding elements and signage.
- All furniture and fixtures which includes work stations, side tables, fans etc required for office functioning.
- Any other item which may be required for completion of work.

5. TERMS OF CONTRACT:

- Step-by-Step Process
  - The contract will be awarded to the L1 PSU/ PWO i.e. quoting least cost for the project.
  - Hiring of Architect
  - Development of design of the site (3D)
  - Consent of Agrinnovate India Limited
  - Preparation of Preliminary Estimate (PE) based on DSR schedule rates
  - Screening of Preliminary Estimate by AgIn (through a duly constituted committee) & approval thereupon.
  - Conveying approval to PSU/ PWO
  - Undertaking work as per the norms & procedure of PSU/ PWO
  - Monitoring of the ongoing work by a committee constituted by Agrinnovate India Ltd.
  - Completion & handing over of the site as per the satisfaction of AgIn through the duly constituted committee for such work.

- The PSU/ PWO shall carry out and complete the works in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Agrinnovate India Limited. The Agrinnovate India Limited may in his absolute discretion and from time-to-time issue further drawings and/or written instructions, details, directions, and explanations, which are hereafter collectively referred to as "instructions".
- These instructions shall be reflected in writing or in any other form when Agrinnovate's approval/consent is obtained in regard to: -

  - ✓ The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.
  - ✓ Any discrepancy in or divergence between the Drawings or between the Schedule of quantities and/or Drawings and/or specifications.
  - ✓ The removal from the site of any materials brought thereon by the Contractor and the substitutions of any other materials thereof.
  - ✓ The removal and/or re-execution of any works executed by the Contractor.
  - ✓ The postponement of any work to be executed under the provisions of this Contract.
  - ✓ The dismissal from the works of any person employed thereupon.
  - ✓ The opening up for inspection of any work covered up.
  - ✓ The amending and making good of any defects.

- The firm shall submit the make/brand list of all furniture and fixtures, UPVC items, sanitary fittings, electrical fittings, ACs, Audio video etc. Only the brands approved by the Agrinnovate India Limited shall be included in the tender document by the selected PSU/ PWO.
- The firm shall submit the details for approval of samples of all furniture, tiles, laminates, sanitary fittings, electrical fittings, and other finishing materials shall be submitted for approval of the Agrinnovate India Limited prior to procurement and installation.
- Co-ordination of work with other agencies appointed by the Agrinnovate for due fulfilment of the total work.
- The Agrinnovate shall have a right to delete any item of work from the scope of contract and contractor shall not make any extra claim on this account

6. RESPONSIBILITY OF THE CONSULTANT (PMC):

The responsibilities of the PMC is including but not limited to, as follows:

1. Assessment of site conditions, constraints, underground or infringing utility (ies) and according for the same is planning.
2. Understanding detailed requirements of Agrinnovate India Limited and preparation of tender documents, inviting and opening of tenders and award of work etc as per the guidelines issued by Government of India and CVC.
3. Project management of the work including day to day supervision during the execution.
4. Execution of the projects as per latest guidelines, schedule of rate and provision of CPWD Manual, General Financial Rules (GFR) and subsequent amendments thereof.
5. To ensure that the quality of work is delivered as per the latest specifications.
6. To strict ensure completion of the project within the time limit and conforming to specified quality.
7. The PMC shall be wholly responsible for any observations/ comments/ defects pointed out by CTE/ CVC/ CAG or such authority in planning, procedure in execution of this project.
8. Maintenance of the floor during the defect liability period of 12 months from the date of the handover.

7. EXPECTED DELIVERABLES:

The selected PSU/ PWO will be required to deliver:

1. **Design and layout plan** in consultation with Agrinnovate India Limited.
2. **Execution schedule** with defined timelines.
3. **Turnkey delivery** of office interiors, services, and furnishings.
4. **Quality assurance** and adherence to safety, fire, and building standards.
5. **Post-completion support** for at least 12 months (defects liability).
6. **Warranty for minimum 5 years on electronic items**

8. EARNEST MONEY DEPOSIT (EMD):

i. All applicants/bidders are required to submit an Earnest Money Deposit (EMD) of ₹ 2 Lakhs (Rupees Two lakhs only) along with their application/tender.
ii. The EMD shall be submitted in the form of a Demand Draft/Banker's Cheque drawn in favor of Agrinnovate India Limited, payable at New Delhi.
iii. Applications/Tenders received without the prescribed EMD shall be summarily rejected.
iv. The EMD of the unsuccessful bidders shall be refunded without any interest, after the finalization of the selection process.
v. The EMD of the successful bidder/applicant shall be retained and adjusted against the security deposit or performance guarantee, as applicable.
vi. The EMD shall be forfeited in the following cases:

- If the applicant/bidder withdraws or modifies the proposal after submission but before the selection process is concluded.
- If the applicant/bidder fails to execute the contract/agreement or fails to comply with any of the terms and conditions upon selection.

9. PERFORMANCE SECURITY DEPOSIT:

- Performance security deposit shall be 5% of the Contract Value.
- The security Deposit Money shall be retained and this retention amount will be released after completion of 1 calendar year from the date of taking over of Virtual Completion within 15 days after adjusting all dues if any from the contractor.
- If the PSU/PWO do not carry out the rectification work during the Defects Liability Period, the Agrinnovate shall have the right to get such defective work rectified after giving due notice in writing to the Contractors and recover the cost of repairs from the amount so retained.
- No interest shall be paid on this security deposit.
- The security deposit, either in whole or in part thereof, shall be forfeited in the event of the Contractor's failure to observe any terms of this Contract/or non-compliance with the conditions of the Contract.

10. PRE-BID MEETING:

A Pre-Bid Meeting will be held to clarify queries and address any doubts regarding the terms, conditions, scope of work, eligibility criteria, or any other aspect of the tender/application process.

b. The Pre-Bid Meeting is scheduled as follows:

- Date: 11th November, 2026
- Time: 11:00 AM
- Venue: Conference Room, Agrinnovate India Limited, Room No. 511, Krishi Anusandhan Bhawan-II, Pusa, New Delhi-110012

c. Prospective bidders/applicants are advised to submit their queries in writing via email to info@agrinnovate.co.in by 9th November, 2026 by 2:00 PM, so that responses can be prepared in advance.

d. Participation in the Pre-Bid Meeting is optional but strongly encouraged.

e. Clarifications issued during the Pre-Bid Meeting, along with written responses to queries, will be published as a corrigendum/addendum (if required) and shall form an integral part of the tender/application document.

f. No individual communication will be sent. It is the responsibility of the interested parties to check for updates or addenda on the official website or portal.

11. TENDERER TO VISIT SITE:

Before submitting the quotations, tenderer may visit the site of works to ascertain the physical site conditions.

12. INSPECTION OF DRAWINGS:

Before filling in the Tender, the Tenderer will have to check up all Drawings and Schedule of Quantities, and will have to get an immediate clarification from the Agrinnovate India Ltd on any point that he feels is vague or uncertain. No claim or damages or compensation will be entertained on this account.

13. ELIGIBILITY CRITERIA

Interested PSUs/ PWOs must fulfill the following criteria:

1. **Legal Status**: Registered Government-owned Public Sector Undertaking with valid PAN and GST.
2. **Experience**: At least 2 similar turnkey renovation/interior projects executed for Government/PSU/ PWO/Autonomous Bodies in the last 5 years.
3. **Financial Capacity**: Average annual turnover of not less than **INR 10 Crores** in the last 3 financial years.
4. **Technical Team**: Must have qualified architects, engineers, and project managers on permanent rolls/contract.
5. **Compliance**: Must comply with all statutory laws, labour laws, and safety standards.
   Supporting documents (copies of work orders, completion certificates, financial statements) must be enclosed.
6. **Debarment Clause:**
   a) Any entity which has been blacklisted, debarred, or suspended by any Central/State Government Department, Public Sector Undertaking, Autonomous Body, or any other Government agency in India or abroad shall be ineligible to participate in this tender, during the period of such blacklisting or debarment.

b) Bidders must submit an undertaking confirming that they are not currently debarred or blacklisted by any government authority.

c) If it is found at any stage, pre or post award of the contract, that the bidder has concealed facts related to blacklisting or debarment, their bid will be summarily rejected and the Earnest Money Deposit (EMD)/Performance Security shall be forfeited. Further legal action may also be initiated.

Financial Bid of only those PSUs/ PWOs will be opened whose documents were found in order else the bid of the concerned PSU/ PWO will be summarily rejected.

14. TIME OVERRUN / DELAY PENALTY

1. **Timely completion:**

   Timely completion is essential, especially considering that renovation works may involve occupied or functional premises. The contractor is expected to plan and execute the work in a manner that ensures adherence to the schedule without compromising safety, quality, or functionality.

2. **Time for Completion:**
   The contractor should complete the renovation work within the stipulated period of 6 months from the date of issuance of the Work Order or Notice to Proceed, whichever is earlier.

3. **Extension of Time:**
   If the contractor is prevented or delayed in the execution of the work due to reasons beyond their control (such as force majeure, changes in scope by the Agrinnovate India Ltd, or delays caused by the employer), extension may be granted to the them subject to the condition that the selected PSU/ PWO must apply in writing for such an extension, with full justification, within 7 days of the cause of delay.

   The Agrinnovate India Ltd reserves the right to grant or reject such requests based on merit and supporting documentation.

4. **Penalty for Delay / Liquidated Damages:**
   If the contractor fails to complete the work within the stipulated time or approved extended period, a penalty may be imposed at the rate of 0.1% of the contract value per week of delay, subject to a maximum of [10%] of the total contract value.

5. **Non-Performance and Termination:**
   In case the delay exceeds 30 days beyond the original or extended completion date, the employer reserves the right to:

   - Terminate the contract without further notice;
   - Forfeit the Performance Security/Guarantee;
   - Get the remaining work executed at the contractor's risk and cost, and recover any excess expenditure incurred.

6. **Arbitration:**

Any dispute arising between the parties in respect of construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by mutual consultation. If the dispute remains unresolved after a period of 90 days from the date when the mutual consultation has started, the matter shall be referred for settlement to "Scope forum of Conciliation and Arbitration, Government of India" and the award made in pursuance thereof shall be binding on the parties.

15. GENERAL TERMS & CONDITIONS

1. Agrinnovate India Limited reserves the right to accept or reject any or all EOIs without assigning any reason.
2. Submission of EOI does not guarantee award of work.
3. Canvassing in any form will lead to disqualification.
4. No reimbursement shall be made for preparation/submission of EOI documents.
5. The decision of Agrinnovate India Limited shall be final and binding.

16. PAYMENT TERMS

Sl. No.	Description of item/ work	Deliverables	% Payment	Cumulative % payment
1	Preparation and presentation of conceptual plan for approval of Agrinnovate India Limited	Within 10 days after issue of work order	10%	10%
2	Submission of tender documents including BOQ with proper sub heads of the works, tender drawings, Good for Construction drawings (GFC), specifications of works, schedule of quantities and estimated cost as per market rate (along with minimum 3 quotations) or recent CPWD schedule of rates as applicable.	Within 15 days after completing activities mentioned at Sl. No. 1	10%	20%
3	On completion of 25% of the work at site, in terms of total awarded cost of the project as certified by the designated committee.	--	15%	35%
4	On completion of 50% of the work at site, in terms of total awarded cost of the project as certified by the designated committee.	--	15%	50%

5	On completion of 75% of the work at site, in terms of total awarded cost of the project as certified by the designated committee.	--	15%	65%
6	On completion of 95% of the work at site, in terms of total awarded cost of the project as certified by the designated committee.	--	10%	75%
7	On completion of entire work by the contractor. Certification and settlement of Final bill of the contractor Preparation and submission of as built drawings and utility mapping to Agrinnovate. Advising and arranging rectifications of the defective work from contractors before handing over the same to Agrinnovate. The necessary deductions, if any to be pointed out/ brought to the notice of Agrinnovate	--	20%	95%
8	Successful completion of rectification of defects observed during DLP by the contractors i.e. on expiry of DLP of 12 months or satisfied compliance of queries/ observations by authorities, whichever is later.	--	5%	100%

Note:

a) The fees set out at Sl. No. 1 and 2 of milestone shall be initially calculated and paid on the basis of the total estimated project cost till the work is awarded to the successful contractor and thereafter as per total awarded cost of the project and the same shall be paid proportionately upon completion of each stage of work as indicated above. The total fee, however, will be calculated and settled on total awarded cost of the project (incl of all taxes and GST).

b) Since, the office is functional in this building, the work shall be planned and executed in such a way to create minimum hindrance to the working of office. Therefore, work should be completed in phased manner/ stage by stage/ as per work fronts availability/ priority by Agrinnovate. The Consultant should plan the proposed work accordingly.

c) In case of re-tendering of works contract due to any reason, the Consultant shall be bound to carry out the works (mentioned at Sl No. 1 and 2 of the payment milestone),

incorfporating all changes/ amendments to the satisfaction of Agrinnovate without any extra payment.

MSME clause will only be applicable for EMD exemption, the turn over and experience is mandatory for MSE/ Non MSEs.

Check-List of Mandatory Information and Documents to be attached along with EOI

S.No.	Documents Required
1.	The applicant should be a registered PSU/ PWO/ partnership PSU/ PWO duly registered with a mandate for conducting renovation/ construction works (registration certificate to be enclosed)
2.	In case of partnership PSU/ PWO, copy of partnership deed along with legal authorisation in favour of that person who is submitting/ signing the EOI document.
3.	PAN Card of the PSU/ PWO
4.	GST Number of the PSU/ PWO
5.	**Experience**: At least 2 similar turnkey renovation/interior projects executed for Government/PSU/ PWO/Autonomous Bodies in the last 5 years. (Copy of work order/ contract as proof is to be enclosed)
6.	**Turnover**: Average annual turnover of not less than **INR 10 Crores** in the last 3 financial years (2022-25). CA Certified turnover certificate/ CA certified balance sheet to be enclosed.
7.	Duly Filled, sealed/stamped and signed Annexure-I
8.	Duly Filled, sealed/stamped and signed Annexure-II
9.	Name of authorised persons for communication, his mobile/ telephone number & E-mail id

ANNEXURE-I

DETAILS OF THE BIDDER

Name of Organization	
Type of Organization	
Year of Establishment	
Address of Registered Office	
Name & Designation of Contact Person	
Telephone No.	
E-mail address	

Signature of authorized person
Name of the PSU/ PWO
Address of the PSU/ PWO
Seal of the PSU/ PWO

Date:

Place:

ANNEXURE-II

DECLARATION

(To be furnished in official letter head of the PSU/ PWO)

1. I …….. Son/ Daughter/ Wife of Shri …….. Director/Authorized Signatory (please tick whatever is applicable or insert if new term is applicable) of M/s ……. (with full address) has been legally authorized to sign this declaration and execute the EoI document dated_____

2. I/we have carefully read and understood all the terms and conditions of the EoI document issued by Agrinnovate India Limited and undertake to abide by them

3. The information/documents furnished by me/us along with EoI are true and authentic to the best of my knowledge and belief. I/we, am/ are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my EoI at any stage besides liabilities towards prosecution under appropriate law.

4. I/we agree to forfeit the earnest money if I/We fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form.

5. I/we certify that the PSU/ PWO has not been blacklisted by any Government Department / PSUs/ PWOs including Central Vigilance Commission (CVC) during the last five years.

6. I/we also certify that no criminal/legal suit is pending or contemplated against our PSU/ PWO

7. I/we also certify that we have filed fair Income Tax Return during the last five years

8. I/we also certify that we have been following guidelines of GST as determined by GoI.

9. I/we hereby authorize Agrinnovate India Limited to approach any Individuals, employees, PSU/ PWO or organization to verify our competence and general reputation and authenticity of document submitted by the PSU/ PWO.

Signature of authorized person

Date: Name of the PSU/ PWO

Address of the PSU/ PWO

Place: Seal of the PSU/ PWO

ANNEXURE-III

PMC CHARGES OF THE FIRM

TO BE UPLOADED IN GEM PORTAL

Price bid Format only (Not to be filled, Separate Excel Sheet is Enclosed as Price Break Up Sheet, after filling of which and on due endorsement should be uploaded in the Financial Bid only)

Tender Inviting Authority: Senior Executive (Administration)										
Name of Work: Expression of Interest (EoI) from Public Sector Undertakings (PSUs)/ Public Works Organization (PWOs) as Project Management Consultant for renovation, civil works, interiors and furnishing of new allotted office space of Agrinnovate India Limited										
Tender No.: **XI-3/2022/AgIn**										
Name of the Bidder/Bidding Firm/Company:										
Sl. No.	**Item Description**	**Item Code**	**Quantity**	**Units**	**Percentage Quote (without GST) as PMC Charges**	**Basic Amount Rs. P**	**CGST % (Per Unit)**	**SGST % (Per Unit)**	**IGST % (Per Unit)**	**Total Amount with Taxes Rs.**
1.	PMC Charges as a fixed percentage of project Cost		1	Lumpsum		0.00				0.00

1. Before bidding, bidder needs to download price break up excel file.
2. Bidder need to fill up the Name of the bidder, PMC Charges in %ge and corresponding GST percentage only (CGST_SGST OR IGST) exclusive in the designated (blue highlighted) field of price bid sheet.
3. The total amount including GST appearing in the yellow highlighted field will be the total contract value and the same need to be put in GeM bid as contract value.
4. The PDF file of the filled-up price break up excel file is to be uploaded in price bid document.
5. The PMC charges shall be the quoted percentage of Project Estimation cost or the actual awarded cost of the project whichever is lower. In general, the basic amount will remain firm and fix during the currency of the contract, even the Awarded Project Cost exceeds the estimated project cost in due course. However, if Actual Project Cost is revealed lower than the Estimated Project Cost, the basic amount of PMC will be decreased according to the quoted percentage.

   Important:
   Please note that the quoted consultancy charges (% fee) by the successful bidder shall remain firm and unaltered till successful completion of project as specified at point No. 5 in detail.
6. Applicable GST percentages are also to be filled in the appropriate field, otherwise the rates will be considered inclusive of GST and bifurcated further.
7. The rates will be governed by price breakup Excel sheet attached for measurement and billing purpose during execution.
8. Price in any form should not be referred in Technical Bid (Part-I), otherwise the bid will be rejected.
9. The successful bidder will be as per least cost evaluation process elaborated in the NIT.

Signature_____
Name & address of the PSU/ PWO_____
Telephone no. _____
Mobile no._____